



Tomarata School Board of Trustees Minutes

held on 2 September 2026 commencing at: 6.30pm Location: Tomarata School

Present: Chris King, Hayley Hawke, Glenda Simkin, Rose Philpott, Natasha Aabryn, Hagan Logue, Heather Thomas

Apologies: Nil

Administration:

Welcome to Hayley joining the board

Declarations of Interest

Nil

Strategic decisions

Checked the Annual Workplan, reviewed how we are tracking, Community Consultation will be going up first week next term on Show Day.

Board Membership

Welcome Hayley we have co-opted her onto the board. Natasha explained the process that we had gone through, to get her on the board and explained how we can get others on board.

Policy

School Houses

Discussed to change discretion of the board for renting the house, if not a staff member in house and a principal or staff are wanting to rent house. Reworded some other notes in the policy to include that a Property Management Agency involved.

School Community Engagement Policy

Includes sub policies, Inclusive School Culture, School Community Conduct Expectations, Communicating with Parents and Whanau, Volunteer Involvement, Conflicts of Interest, Concern and Complaints Policy.

Discussion was had over wording of the policies and adapted minor wording changes including to the sub policies. Have 2 complaints and concerns registers,

Hagan moves that the amendments to the policies be accepted seconded Glenda

all in favour

Carried

01/2 September

Student and Staff Surveys

Chris gave an update on the Student survey and it is all ready to go and will be done by end of term.

Staff Survey

Focusing on the Staff Wellbeing survey. Wellbeing at Schools Teacher Survey. Will look to getting this done also by the end of term for all staff

all in favour
Carried
02/2 September

Financials

Budget Approval

Fixed Assets 2026 and Useful life of assets

The board resolves to accept the useful life of the School's Assets

Rose moved it be accepted and Hayley seconded

July Monthly Financial Report

Chris moved the July report be accepted seconded by Natasha

July Visa Statement

Natasha moved the Visa Statement be approved and signed seconded by Rose

all in favour
Carried
03/2 September

Principal Report

NZPF letter response has come back, continue to include Te Tiriti in our strategic plan.

Currently roll sitting at 97. Lots of little younger students and a brilliant vibe in the community. Rugby posts were wobbly, and needed to be repaired. There has been spraying on neighbouring farms and we weren't told. School Van watching the costs, especially with the cost of diesel at the moment. Discussed the attendance and it is down at the moment due to illness. PD happening over structured literacy and getting reading and writing next term. Shadesales will be installed in holidays over the playground.

Chris moved his report being accepted seconded by Hagan

all in favour
Carried
04/2 September

General Business:

Signed the form for having the Election in our hall

all in favour
Carried
05/2September

Identity agenda items for next meeting

Administration

Minutes of the previous minutes meeting held on 29 July 2026 moved by Hagan and seconded by Chris

all in favour
Carried
06/2 September

Recording e-Resolutions Passed

Co-option to Board (20/08/26):

The Tomarata School board resolves to co-opt Hayley Hawke as a member of the Board in accordance with the Education and Training Act 2020. The appointment will take effect immediately and will continue for the remainder of the term of office, ending at the next triennial election.

Parent Representative Casual Vacancies (by selection) (26/08/26):

The Tomarata School Board resolves to fill the two parent representative casual vacancies by selection, following the resignations of two board members in Term 2, 2026.

Rugby Post Remediation (25/08/26):

There are several issues with the rugby posts at school. The far end of the field has very wobbly posts that need to be welded, due to a break in the horizontal bar. The bottoms of the posts need to be re concreted in to stop them from swaying. Also, we need a set of 4 rugby post pads to protect students from accidental knocks etc.

I have an estimate for the welding needed. \$1200. The post pads are \$1295.

We will also need a builder to concrete the posts in again to make them strong in the ground.

Correspondence

NZPF Letter 20/08/26

Board Discussions

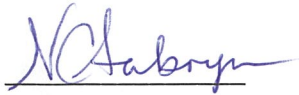
Details

Action List for next meeting

Meeting closed 9.20pm

Date of Next meeting 23 September 2026

Signed as a true and correct record of proceedings



Natasha Aabryn

23/09/26

Chair, Tomarata School Board of Trustees

Date 23 September 2026

- Wording to be inserted if needed

Public Excluded

I move that the public be excluded from— the following parts of the proceedings of this meeting, namely, agenda item

*This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: **The briefing includes sensitive information in relation to employment and therefore the grounds are to protect the personal privacy of natural persons.**

Chair
Carried
001/date

The meeting moved into committee 9.20 pm

Motions passed in committee (if applicable)

Moved/ seconded
Carried

The meeting moved out of committee 9.30 pm

001/date