



Tomarata School Board of Trustees Minutes

held on 29 April 2026 commencing at: 7.00pm Location: Tomarata School

Present: Natasha Aabryn, Chris King, Rose Philpott, Hagan Logue, Glenda Simkin, Jasmine Hewlett, Heather Thomas,

Apologies: Heidi Coote

Administration:

Declarations of Interest

Nil

Strategic decisions

Annual Work Plan

All looks going well for term 2

all in favour
Carried
001/29 April

Policy Review

All term to look over these policies

Daily School Bus - a little bit of rewording to pertain to what happens at Tomarata.

School Swimming Pool - looking good

Education Outside the Classroom -

EOTC Governance Roles and Responsibilities - check with some wording for EOTC volunteers

EOTC Risk Assessment and Management -

Update on Sun Protection after discussion with School Docs - need to have a talk to School Docs as to how changes occur, how they do come through

Start Discussion Cohort Entry

What happens for families that move during term time. The Cohort is for 5 year olds/new entrants. Discussion was had on different perspectives of this being implemented. Look at putting out a community consultation. Decided to put a hero post out, describing what the poll would look like, Chris will do it, and Glenda will help.

Monitoring

Financials

Changes have been made to the banking access on line. Credit card limit as we now have 2 cards so look at split the spending limit.

Glenda moved that the limits have been split over the 2 cards, seconded Jasmine refer to agenda for specific amounts.

Approve and Sign the March Visa Statement

Glenda moved that the Visa Statement be signed seconded Rose

all in favour
Carried
02/29 April

Budget Approval

March Finance Statement

Discussion was had on some of the increase of spending over budget and the over spending was explained by Chris.

Chris moved that the March Finance Statement be accepted seconded by Hagan

all in favour
Carried
03/29 April

Principal Report

No Principal Report this month, but verbal update, Generator is installed and works. Gates they are coming next week to measure up and then take 4 weeks to make and then will be installed. Then extending the concrete path. A Landscaper had agreed to tidy up the gardens behind Room 1 and below the tennis courts. Playground, need builder, or working bee to install some of the playground area. Shade sails could be MOE funded to help free up money. Need to draw up a plan and design as to what we have got and where it could go. Chris and Hagan will meet and work out a plan. Fireworks is in progress and should be signed off next meeting and going ahead on 14 November, rain day is the 15 November.

Attendance for term 1 was really good, for regularly attending. Discussion had on maybe sharing it with the school community.

all in favour
Carried
04/29 April

Property Report

General Business:

Board Training NZSBA will be held on Wednesday 20th May at 7pm

will cover the Board Assurance in our training. Will go through governance/management, conflict of interest. Any questions send to Natasha and she will forward them on to Sharlene.

Fire/Emergency Drills

Look at what happens, maybe have one a term, and have the teachers run through what needs to happen so children are prepared. Look at running them more often than what our policy's say

all in favour
Carried
05/29 April

Identity agenda items for next meeting

Playground update

EOTC policies

Student Wellbeing Survey

Staff Wellbeing Survey

Audit

Minutes of the previous minutes

Minutes of the meeting held on 31 March 2026 be approved and adopted as a true and correct Reportrecord

Glenda Moved Rose seconded

all in favour
Carried
06/29 April

Correspondence

Board Discussions

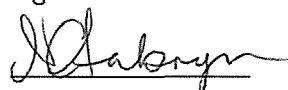
Details

Action List for next meeting

Meeting closed 8.53 pm

Date of Next meeting 27 May 2026

Signed as a true and correct record of proceedings



Natasha Aabryn

Chair, Tomarata School Board of Trustees

Date 29 April 2026

- Wording to be inserted if needed

Public Excluded

I move that the public be excluded from— the following parts of the proceedings of this meeting, namely, agenda item

Property, Resolutions

*This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: **The briefing includes sensitive information in relation to employment and therefore the grounds are to protect the personal privacy of natural persons.**

Chair
Carried
001/date

The meeting moved into committee pm

Motions passed in committee (if applicable)

Moved/ seconded
Carried

The meeting moved out of committee pm

001/date