



Tomarata School Board of Trustees Minutes

held on 31 March 2026 commencing at: 7.00pm Location: Tomarata School

Present: Chris King, Rose Philpott, Glenda Simkin, Natasha Aabryn, Heidi Coote, Hagan Logue, Heather Thomas,

Apologies: Jazz Hewlett

Administration:

Declarations of Interest

Nil

Strategic decisions

Annual Work plan just need to check that we are working on the Annual Workplan, looked through and discussed a few things. Look at the different factors pertaining to different children next meeting. Look at different ways we can help children. Look into doing PAT tests for children over Year 4.

Annual Implementation Plan 2026

Chris explained how this comes about and how it is implemented with in the school and how we are going to do it in the school

Natasha moved that we approve the Annual Implementation Plan for 2026 for publication, seconded Glenda

all in favour
Carried
01/31 March

Statement of Variance 2025

Review and approve Statement of Variance 2025. Chris explained the assessment data, and how they can be interpreted differently, and looked at sharing tests, with buddy teachers.

Chris moved that the Statement of Variance 2025 seconded Hagan

all in favour
Carried
02/31 March

Banking Access Changes

Have spoken to bank manager and should have 3 signatories, and access to credit card. Look into getting financial benefits from using credit card.

Add 2 to be signatories, and each have a credit card. All the paper work is pending. Look into the All of Government Deals, and to how it will benefit the school going forward.

Hagan moved that have 3 credit cards, and signatories on the bank access, seconded Heidi

all in favour

Carried
03/31March

Policy Review

School Docs - Natasha has talked to Charlene who is willing to come and do training. All agreed that this would be a good idea.

- Alcohol, drugs and other harmful substances policy
- Sun protection - talk about hats, and sizes of brims. Highly recommended that a hat is worn, recommend a bucket hat but ok with a cap
- Digital technology and online safety
- Cellphones and other digital devices
- Firearms

Chris will contact School Docs and redo the Sun Protection Policy

Monitoring

Financials

Approve and Sign the March Visa Statement

Chris moved that it be accepted seconded Natasha

all in favour
Carried
04/31 March

Budget Approval

Chris moved that the February Finance statement be accepted seconded Glenda

all in favour
Carried
05/31 March

These documents were tabled and discussed, Chris moved that the Draft Budgeted statement of financial position 2026 be accepted seconded Hagan

all in favour
Carried
06/31 March

These documents were tabled and discussed, Chris moved that the Cash flow Budget be accepted seconded Natasha

all in favour
Carried
07/31 March

Principal Report

Have currently got 91 students and another 8 pre enrolled students. Have 2 new teachers starting next term. Teacher aiding has changed a little bit as we have one doing teacher training and another has taken on a couple of days. Looking at doing a dawn service at our memorial for Anzac day. Have got about 8 families using our van. 72% of our kids are attending 90% of the time, which is awesome. The attendance management plan seems to be working. Generator is to be installed in the holidays. Garden to table Room getting up dated, and getting a painted. Playground equipment from Rodney College and looks like it will fit in with what is already in our playground.

Chris moved that the principals report be accepted, seconded Hagan

all in favour
Carried
08/31 March

Annual Audit

A compliance check on how finance is done through the school, and how things are controlled in the school. Discussed a copy of a Fraud letter. Natasha read through letter and how things are handled in the school, and how the board would deal with it.

School Annual Accrual Report Certificate Chris went through it and Natasha signed it

Property Report

General Business:

Fundraising Event Update

Discussion was had over what has been happening so far for the fireworks event to happen this year.

all in favour
Carried
09/31 March

Identity agenda items for next meeting

Cohort Entry Discussion - investigate if it would work for our school and see how to it would work for our school. Get more information and discuss at next meeting.

Minutes of the previous minutes

Minutes of the meeting held on 25 February 2026 be approved and adopted as a true and correct record

Moved Natasha seconded Hagan

Minutes of the in committee meeting held on 25 February 2026 be approved and adopted as a true and correct record

Moved Natasha Seconded Chris

Suspension Committee (Student Behaviour Committee) formed via e-resolution 17 March 2026

all in favour
Carried
10/31 March

Correspondence

Board Discussions

Details

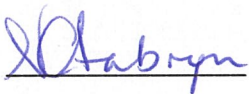
Action List for next meeting

Fire and emergency drills

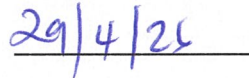
Meeting closed 9.13pm pm

Date of Next meeting 29 April 2026

Signed as a true and correct record of proceedings



Natasha Aabryn



Chair, Tomarata School Board of Trustees

Date 31 March 2026

- Wording to be inserted if needed

Public Excluded

I move that the public be excluded from— the following parts of the proceedings of this meeting, namely, agenda item **Property, Student Behaviour, Complaint**

*This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: **The briefing includes sensitive information in relation to employment and therefore the grounds are to protect the personal privacy of natural persons.**

Chair
Carried
001/date

The meeting moved into committee 9.15 pm

Motions passed in committee (if applicable)

Moved/ seconded
Carried

The meeting moved out of committee 10.00 pm

001/date