



Tomarata School Board of Trustees Minutes

commencing at: 6.30pm on 10 December 2025 **Location:** Tomarata School

Present: Chris King, Glenda Simkin, Hagan Logue, Jazz Hewlett, Natasha Aabryn, Rose Philpott, Heather Thomas

Apologies:

Administration:

Declarations of Interest

Nil

Strategic decisions

Policy Review

Look at the policy reviews, and look at the Restraint training, and look at rewording it to be more specific to our school. Others looked ok

all in favour
Carried
01/ 3 Dec

Financials

Chris explained how the deficit had increased, to what it had been predicted, with the fireworks being cancelled, some other opportunities have come up that might be

Chris moves that the October and November Financial statement be accepted, seconded by Glenda

all in favour
Carried
02/3 Dec

Chris moved that Board Chair signs the Visa Statement for October and November approving payments that have been made on credit card for October and November seconded by Glenda

Budget, the budget has changed a bit, as the Ministry has done it predicting that we will have 99 children.

Chris moved that the draft budget is approved, seconded by Natasha

all in favour
Carried
03/ 3 Dec

Cyclical Maintenance was signed along with the Disposal Summary

Principal Report

Attendance Management Plan,

We have already got one, and Chris has made a few little changes as to how the frame work will work for children that are away for continuous days. At the moment we are tracking at 57%. Our attendance does need to improve though going forward. Chris moved that we accept the attendance management plan, seconded by Hagan all in favour

LSC - learning support Co-ordinator

Works with schools, students, and families, to help support families for learning. Have got someone that will take on the .2 staffing, and Chris takes on the roll as LSC, Chris has been talking to other principals and this is the way to do it. Chris will do it, and it will be tagged in the Payroll against the release teacher

Camp, board approved the camp but did not approval the payment for the camp so Chris asked that the board approved the payment of the camp fees. Hagan moved seconded Natasha all agreed

Look at maybe doing Camp Bentzon every 2 or 3 years and then camp at the nature class on the other years.

Allan has retired as our caretaker, end of November and we have advertised for a another one. Looking to start next year.

Assessment Acheivement, Chris went over the EoY for the students.

Property, so much happening over the holidays, with extensive tree work done, and will look at getting the Garden to Table painting. Starting in the beginning of January. Back up generator is on its way, and will be housed on the far side of the Rata Room. Fans installed in the classrooms, and spouting being replaced, and repair some concrete that has fallen uneven.

Playground, need to look at getting a few parents get together. To remove the playground at Rodney College, Hagan will look at organising a working bee, later in January.

Chris moved that his Principal Report be accepted seconded by Jazz

all in favour
Carried
04/ 3 Dec

Property Report

all in favour
Carried
00/date

General Business:

Gifts for past board members, discussed as to what has happened in the past and ideas of what could be given. Also a staff luncheon for the end of year celebration

Front gate proposal a discussion was had over different things that could be done, maybe look at different things that could be maybe incorporated. When the trees get trimmed, they will be trimmed to about 3m high.

Decided we will look at doing the front main gate, the fences will stay as they are, the pick up gate will be white in their styles, and the gates by bus shed and behind hall will be black. Will look at getting them back when the trees are trimmed to see what could be done.

Letter to Minister, discussion on what thoughts everyone had. The letters are all similar wording, and will always have different views. Hagan moved that we send the letter off seconded by Jazz all in favour. Hagan will send it off

Chris will come on site and do the lawnmowing.

Quick 60 Report to Board

Glenda thanked the board for allowing her to do this programme this year, and she is very passionate about it, and explained what the programme is about and what the students do. She then went through the results of some children, what they started with and where they are at the end of the year.

all in favour
Carried
05/ 3 Dec

Minutes of the previous minutes

Minutes of the meeting held on 28 October 2025 be approved and adopted as a true and correct record

Moved Hagan seconded Natasha

Minutes of the in committee meeting held on 28 October 2025 be approved and adopted as a true and correct record

Minutes of the in committee meeting held on 31 October 2025 be approved and adopted as a true and correct record

Minutes of the in committee meeting held on 2 December 2025 be approved and adopted as a true and correct record

Moved Hagan Seconded Chris

all in favour
Carried
06/ 3 Dec

Correspondence

Board Discussions

Details

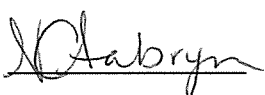
Action List for next meeting

Policy Review

Meeting closed 8.45 pm

Date of Next meeting February 2026

Signed as a true and correct record of proceedings



25/2/26

~~Hagan Logue~~ Natasha Aabryn

Chair, Tomarata School Board of Trustees

Date

- Wording to be inserted if needed

Public Excluded

I move that the public be excluded from— the following parts of the proceedings of this meeting, namely, agenda item **Details**

*This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: **The briefing includes sensitive information in relation to employment and therefore the grounds are to protect the personal privacy of natural persons.**

Chair
Carried
001/date

The meeting moved into committee 8.50 pm

Motions passed in committee (if applicable)

Moved/ seconded
Carried
001/date

The meeting moved out of committee 9.30 pm