



## Tomarata School Board of Trustees Minutes

commencing at 7.00 pm on 30 April 2025

**Location:** Tomarata School

**Present:** Chris King, Pip White, Jason Kerrisk, Hagan Logue, Siobhan Reid, (zoom) Heather Thomas

**Apologies:** Jeanette Mabin, Paula Bishop

### Declarations of Interest

Nil

### Strategic decisions

Decide whether we want a new staff rep or not for the remainder of the term. Chris will have a discussion with staff and see if anyone is interested in coming on.

### Fireworks Report/planning.

Met with Linda and she is looking at what happened last year re costs and involvement, and then getting back to have another meeting, Linda will come back with a plan. Have some milestones in the contract as to how things are going and spending to report back to board

all in favour  
Carried  
01/30 April

### Policy Review

Suggested that we create a calendar for when policies need to be updated throughout the year. Some policy procedures for Planning and preparing for emergencies need to be printed out and stored in the office

all in favour  
Carried  
02/30 April

### Principals Report

Currently we have got 75 students enrolled in the school with another couple starting in a few weeks. Maybe we will need another TA to work with Junior Class for a couple of hours each morning for 4 or 5 days. Drama, Dance and Music are the focus for the school this term. Have Footsteps dance coming to work with the children. Book week is coming up towards the end of May. All of the school is attending Matariki Glow Show at the end of May in Auckland. Matariki event at school is on Thursday 19 June, and will be similar to last year. Discussed the attendance of the students. Teachers involved in lots of professional development at the moment for Maths and Literacy curriculum. The Tomarata School Handbook A-Z has been completed and looking at getting it out to the parents and public. Victoria is working on the Graduate Profile, developing an action plan for what needs to be done, look at developing it through all student ages, from Year 1 through to Year 8. Looking at signage around the school for PB4L as to what the expectations are for different areas around the school. Health and Safety, looking at the Hazard Register, went through it and discussed a few things. School Board of Elections coming up and discussion was had

Chris moved that we employ LM Consultants property management for 10 year property plan  
seconded Hagan

all in favour  
Carried  
03/30 April

End of year camp for Year 4 -8 to Camp Bentzon, Chris will investigate cost of camp if camp  
gets cancelled due to weather

Jason moved that EOTC for end of year camp goes ahead at Camp Bentzon seconded by Pip

all in favour  
Carried  
04/30 April

Have got a quote for \$2800 to have a couple of dead trees cut down.

Chris moved that we accept this quote for the trees seconded by Hagan

all in favour  
Carried  
05/30 April

Chris moved that his report be accepted seconded by Hagan

all in favour  
Carried  
06/30 April

### **Finance Report**

Chris moved that the monthly financials are a true and correct record seconded Hagan

all in favour  
Carried  
07/30 April

Chris moved that the Budget for the Statement of Financial Position and Cashflow  
Statement 2025 be approved seconded by Pip

all in favour  
Carried  
08/30 April

Chris moved that Board Chair signs the Visa Statement approving payments that have been  
made on credit card up until 1 April 2025 seconded by Pip

all in favour  
Carried  
09/30 April

## Property Report

all in favour  
Carried  
00/date

## General Business:

all in favour  
Carried  
00/date

## Minutes of the previous minutes

Minutes of the meeting held on 26 March 2025 be approved and adopted as a true and correct record

Jason Moved seconded by Hagan

Minutes of the in committee meeting held on 26 March 2025 be approved and adopted as a true and correct record

Poll for Chris's leave is approved

all in favour  
Carried  
10/30 April

## Correspondence

## Board Discussions

Details

## Action List for next meeting

Policy Review

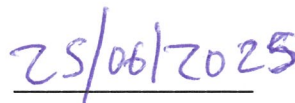
**Meeting closed 8.22 pm**

**Date of Next meeting 28 May 2025**

Signed as a true and correct record of proceedings



Jason Kerrisk



Chair, Tomarata School Board of Trustees

Date

- Wording to be inserted if needed

## Public Excluded

I move that the public be excluded from— the following parts of the proceedings of this meeting, namely, agenda item **Details**

\*This resolution is made in reliance on [section 48\(1\)\(a\)](#) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by [section 6](#) or [section 7](#) of that Act or [section 6](#) or [section 7](#) or [section 9](#) of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: **The briefing includes sensitive information in relation to employment and therefore the grounds are to protect the personal privacy of natural persons.**

Chair  
Carried  
001/date

**The meeting moved into committee      pm**

Motions passed in committee ( if applicable)

Moved/ seconded  
Carried  
001/date

**The meeting moved out of committee      pm**