



## Tomarata School Board of Trustees Minutes

commencing at 7.00 pm on 28 February 2024 Location: Tomarata School

Attendance: Jason Kerrisk, Pip White, Jeanette Mabin, Barb Bartlett, Hagan Logue, Chris King, Siobhan Reid (zoom), Heather Thomas

**Apologies: Paula Bishop**

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### Declarations of Interest

Nil

### Strategic decisions

Select Presiding member; Jason Kerrisk will continue until the next elections

Delegations; Delegate case by case as we go through the year, as things arise will organise people to do as we have done last year

### Fireworks Report/planning

Paula and Chris have been talking about having it, and organising it again this year, and how we manage it with the roll size. How we could put in on the night, promoting the school.

Will have more information and ideas at the next meeting.

### Strategic Plan:

Chris showed the Strategic Plan for 2024-2025 and then went through and explained some of the important points/ideas of what needs to be covered. Some will be in the implementation plan due next month. The school/staff has steadied and focused on the best way forward for our school.

Chris moved that the Strategic plan is past, seconded Jeanette

all in favour

Carried

01/28 Feb 24

### Statement of Variance Approval

Chris explained how the Statement of Variance was written, and explained how he wrote it, then he read through what he had written. Which was going over how the 2023 Strategic Plan had been delivered. Explained how things that did and didn't work in last year's plan, and things that have been implemented for this year and going forward.

Chris moved that The Statement of Variance is passed. Seconded Pip

all in favour

Carried

02/28 Feb 24

### Marketing & Media Update

Road signage has been sent out to everyone, and have changed a few things. All have a thing about it. Andy has said he will put up with Josh.

Reunion: signs for the reunion are being thought through as well

Looking at the logo ideas for the van.

### **90th Reunion**

Look at promoting it again, maybe putting adds in papers, and getting registrations.

all in favour  
Carried  
03/28 Feb 2024

### **Policy Review**

Board Code of Conduct - everyone to read

all in favour  
Carried  
00/date

### **Principals Report**

Chris went through his report going over the students, and more starting in the near future. Went through the staffing. Things that are coming up that the students will be attending, off sight. Went quickly over the strategic goals.

Went over health and safety things around the school. Fire drill on 28th March.

Went over some of the jobs that have been done over the summer and so far this year.

We have a new mower here at the moment, from Polands and Moa Man is on hold at the moment.

Chris moved that his report is passed, seconded Jason

all in favour  
Carried  
04/28 Feb 24

### **Finance Report**

Approve November accounts

Chris moved they be accepted seconded Hagan

all in favour  
Carried  
05/28 Feb 24

### **Property Report**

### **General Business:**

## Minutes of the previous minutes

Minutes of the meeting held on 29 November 2023 be approved and adopted as a true and correct record Moved Jason second Chris

Minutes of the in committee meeting held on 29 November 2023 be approved and adopted as a true and correct record, Moved Jason second Chris

all in favour  
Carried  
06/28 Feb 24

## Correspondence

## Board Discussions

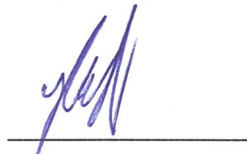
Details

## Action List for next meeting

Meeting closed 9.00 pm

Date of Next meeting 27 March 2024

Signed as a true and correct record of proceedings



26.03.2024

Jason Kerrisk

Chair, Tomarata School Board of Trustees

Date

- Wording to be inserted if needed

## Public Excluded

I move that the public be excluded from— the following parts of the proceedings of this meeting, namely, agenda item **Details**

\*This resolution is made in reliance on [section 48\(1\)\(a\)](#) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by [section 6](#) or [section 7](#) of that Act or [section 6](#) or [section 7](#) or [section 9](#) of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: **The briefing includes sensitive information in relation to employment and therefore the grounds are to protect the personal privacy of natural persons.**

Chair  
Carried

001/date

**The meeting moved into committee 9.05 pm**

Motions passed in committee ( if applicable)

Moved/ seconded

Carried

001/date

**The meeting moved out of committee 9.15 pm time**