



Tomarata School Board of Trustees Minutes

commencing at 7.00 pm on 29 November 2023 Location: Tomarata School

Attendance: Jason Kerrisk, Barb Bartlett, Chris King, Pip White, Siobhan Reid, Paula Bishop, Hagan Logue, Jeanette Mabin, Heather Thomas

Apologies: Nil

Declarations of Interest

Nil

Strategic decisions

Fireworks Report : de brief, a proper debrief next Friday, with Hayley, Paula and Chris. finalise the accounts. Maybe start in February meeting, looking toward next year. Everything went well, with weather, and lots of people coming on the night through the gate. Maybe more buses, but helped with no parking on the road. There has been interest from the community and work with us. Have broken down into categories as to how it all works, thanks everyone for everything that they did on the night to make it a great night

Marketing & Media Update

Updating the website, and too many places to look for information. Hero has been good way to share information. The article was more about the school more so than the Fireworks Event. Maybe looking at replacing where a couple of signs advertising Tomarata School, one on Mangawhai Road and Josh Hawkes on Waiteitei Road. Pip has got costs, and may need slightly more costs for wood for putting them up. Need to confirm with Josh. .

90th Reunion

Do a face book event, get hold of More FM, make contact with the office, interest. All help is gratefully received with the core group of Jason, Barb, Chris and Heather from school

Board Learning

Health and Safety, wellbeing, workshop

Pip has been at Workshops and looking at wellbeing of Staff and Students as well. Need to collect data, look at risks and the flow on information. Lives now are busier and behaviours will be continuing. Need to look at what support, counselling can be done for students, or staff. If these events are going to happen, how are we going to deal with it in the future. Maybe look into and PD that is available for staff.

Twin Coast Kahui Ako Te Tiriti o Waitangi. Jason and Pip attending and look at things we are doing and what we could do more of. Have more contact with Manuhiri, and local iwi, respecting each other. Need to build a relationship and continue it through out the year.

Strategic Plan

Working out how we work together to get all comments from all board members. Chris went over some of the feedback that has been given in from parents. When you make a goal you need to list how you are going to make that goal happen. Chris went over some of the feed back that had been received. Chris has made a start on it, Our vision, going to be working on this on Monday and going over what will suit our school. Maybe have a group working on it, and have an experienced principal or adviser, look at doing something at the start of the next year.

all in favour
Carried
01/29 November

Policy Review

A couple of policies were up for review but not needed at the moment, just need to update the admin side on the Website link and Hero link still go back to the old system, not School Docs.

Board Governance 10.1, need to keep it updated, as it not in School Docs, they need to stay active, and need to keep checking and reviewing them.

all in favour
Carried
02/29 November

Principals Report

Current roll is 59, Staffing stayed the same, have 2 new teacher aids, come to work with specific children. Still have no clarity as to staffing next year 3 full time teachers and .8, hoping for 4.2 teachers. Chris asked the board if they would look at helping pay for a teacher. Look at draft budget and discuss. Dates for next year are similar to this year.

Did a fire drill today 29 November, and it took 3.09 minutes

Life Education are here next week. Room 7 going on camp 12 to 14 December

Prizegiving is on 19 December.

Been discussing how we do assessment is done as a school, have changed to more standardised assessments and other schools are doing the same so can be getting together.

Doing on line kapa haka, it is lots of videos and the kids love it.

Wellbeing through learning for students, we need to do this through planning. PD is going to be alot about this next year with Trish, from Evaluation Associates, planning and assessment for learning

Chris moved that his report be accepted, seconded Siobhan

all in favour
Carried
03/29 November

Finance Report

September Accounts

Chris moved that the September accounts be accepted seconded by Jeanette

October Accounts

Hagan moved that the October accounts be accepted seconded Pip

all in favour

Carried

04/29 November

Draft 2024 budget Workshop for approval
will look at the draft budget at February meeting next year
As staffing decision comes through Chris will let the board know.

Property Report

General Business:

Minutes of the previous minutes

Minutes of the meeting held on 11 October 2023 be approved and adopted as a true and correct record

Minutes of the in committee meeting held on 11 October 2023 be approved and adopted as a true and correct record,

Resolutions committee update 11 October 2023

Moved Jason

Seconded Siobhan

all in favour

Carried

05/29 November

Polls approved to renew and update contracts for .Chemwash and IT contract all agreed

Correspondence

Board Discussions

Details

Action List for next meeting

Meeting closed 9.45 pm

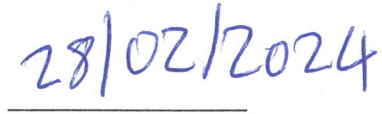
Date of Next meeting 28 February 2024

Signed as a true and correct record of proceedings



Jason Kerrisk

Chair, Tomarata School Board of Trustees



Date

- Wording to be inserted if needed

Public Excluded

I move that the public be excluded from— the following parts of the proceedings of this meeting, namely, agenda item **Details**

*This resolution is made in reliance on [section 48\(1\)\(a\)](#) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by [section 6](#) or [section 7](#) of that Act or [section 6](#) or [section 7](#) or [section 9](#) of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: **The briefing includes sensitive information in relation to employment and therefore the grounds are to protect the personal privacy of natural persons.**

Chair
Carried
001/date

The meeting moved into committee 9.45 pm time

Motions passed in committee (if applicable)

Moved/ seconded
Carried
001/date

The meeting moved out of committee 11.00 pm time