



Tomarata School Board of Trustees Minutes

commencing at 7.00 pm on 11 October 2023 **Location: Tomarata School**

Attendance: Jason Kerrisk, Hagan Logue, Paula Bishop, Barb Bartlett, Chris King, Pip White, Siobhan Reid, Heather Thomas, Jeanette Mabin (zoom) visitor Glenda Simkin

Apologies:

Declarations of Interest

Nil

Jason granted speaking rights to Glenda to give a report on the Quick 60 programme that she is running with some of the children.

Strategic decisions

Fireworks Report

Last meeting before Fireworks, so a lot will be starting to happen. Have a school tent, containing information about the school. Have a video promoting the school on the video screen. Looking at having a karakia sung, Libby will arrange someone in to do around 6.30, then doing a promotion of the school, with activity from kids. Ticket sales are ticking along. Needing to get some volunteers, selling the glow items and things on the night. Bus sales are good for Mangwahai but slow for Wellsford so will make a decision closer to the time.

Marketing & Media Update

Focus for Pip over the holidays was the website. There have been some changes made and Chris has a lot more opportunity to brighten and up date the pages.

90th Jubilee

Looking at getting out Jason will contact some of the locals and organise a meeting

Succession Planning

The Chairperson is elected at the beginning of each year, Jason is happy to carry on, but if anyone wanting to know more information contact him.

Board Learning

A video has been shared of ways to get the board promoting work, the Community Consultation seems a good way to do. Chris has a board that will be promoted on Show day for parents to add their comments on.

The Community Consultation

Chris went over some of the responses that have been received so far to some of the questions. Then we need to get them into the Strategic Plan. It is work in progress and will look over it more in depth at next meeting.

all in favour
Carried
01/11 October 2023

Policy Review

School Docs

Hagan moved that the School Docs website and policies be adopted. Seconded Jason
Hagan will go over and check that all governance policies are covered and if our specific ones are covered.

Moved Hagan, Seconded Jason

all in favour
Carried
02/11 October 2023

Principals Report

Roll is currently 61 with another one starting next week. Sally has cut back to 1 day, and Cara is back next week and will be taking the class teacher, Emily will be doing CRT release on Thursdays. Also another Teacher Aide in Room 6. Proposed term dates for next year, are the same as this year. Nga iti Kahurangi Project, aims to help and support rural school, they access the school and do a 3D tour of the school, and report back on carpets, plugs, and lights, if it needs upgrading it is done for free.

Year 7/8 camp looking at what to do next year all. But this year looking at camping at the bush block staying 2 nights.

Talked about the staffing for next year. Hearing different things as to what is being offered, Accelerated Modernisation Scheme, the money is still sitting there.

Move that we use the fund to get things for the Rata Room and Garden to table room.

Moved Jason seconded Chris.

Looking at Ride on Lawn mowers, and looking are reviewing our IT contract

Chris moved that his report be accepted seconded Hagan

all in favour
Carried
03/11 October 2023

Finance Report

Cylcal Maintenance

have had a quote for Rooms that need repainting. Definitely do the outside of Hall and Rata Room. Chris will get quote for doing Exterior for Hall and interior of Rata Room, to be completed in the holidays.

Drainage on the fields, have had a couple of quotes in

Chris moved that we accepted the quote from Turf and Drainage Ltd to fix the drainage on the field, seconded Jason, provided that the money is covered by the Ministry.

Chris moved Budgeted Statement of Financial Position be accepted seconded by Hagan

all in favour

Carried

04/11 October 2023

Jason signed the Budget

Property Report

all in favour

Carried

00/date

General Business:

House mentioned the condition of the house, and Chris will contact the Property Manager.

Minutes of the previous minutes

Minutes of the meeting held on 30 August 2023 be approved and adopted as a true and correct record

Moved Chris seconded Pip

Minutes of the in committee meeting held on 30 August 2023 be approved and adopted as a true and correct record,

Moved Chris seconded Siobhan

all in favour

Carried

05/11 October 2023

Correspondence

Board Discussions

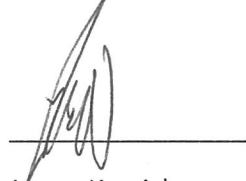
Details

Action List for next meeting

Meeting closed 9.00 pm

Date of Next meeting 25 October 2023

Signed as a true and correct record of proceedings



Jason Kerrisk

29/11/2023

Chair, Tomarata School Board of Trustees

Date

- Wording to be inserted if needed

Public Excluded

I move that the public be excluded from— the following parts of the proceedings of this meeting, namely, agenda item **Details**

*This resolution is made in reliance on [section 48\(1\)\(a\)](#) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by [section 6](#) or [section 7](#) of that Act or [section 6](#) or [section 7](#) or [section 9](#) of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: **The briefing includes sensitive information in relation to employment and therefore the grounds are to protect the personal privacy of natural persons.**

Chair
Carried
001/date

The meeting moved into committee 9.05 pm time

Motions passed in committee (if applicable)

Moved/ seconded
Carried
001/date

The meeting moved out of committee 10.00 pm time