



Tomarata School Board of Trustees Minutes

commencing at 7.00 pm on 30 August 2023 Location: Tomarata School

Attendance: Jason Kerrisk, Pip White, Paula Bishop, Chris King, Barbara Bartlett, Siobhan Reid, Jeanetter Mabin, Heather Thomas

Apologies: Hagan Logue

Declarations of Interest

Nil

Strategic decisions

Fireworks Report

Paula went over the latest things happening, lots of raffle prizes have been gathered, thanks to Hayley for doing this. Paula has also been on site with Libby, and looking at getting a couple buses, to help with traffic. Billboards have arrived and will be going up soon. Lots of activities are being organised for the kids to be doing before hand.

Marketing & Media Update

Pip updated on how the marketing and media events are going. So will be focusing on Show Day, and Chris is visiting local preschools. Maybe go and do a promotion at New World Mangawhai, with the banner. Look at going to media and promoting the fireworks. Country Life Radio station are coming to visit next week to talk to Chris and a few other staff and children and promote what we are doing.

Discussed the Board Training night:

Look at payment, and Strategic plan, an enjoyable night and lots of information was taken from it.

Strategic Plan

Strategic Plan is due early next year, and look at how we get it out to the community Use school events as ways to find information and feedback/feed forward from families. Chris will bring the new template and how it is set out to the next meeting.

Health and Physical Education Plan, Chris will talk to the ministry and see what we need to do. See what parents think about doing more PE and going further afield to more competition.

90th Jubilee

Will talk to a few people in community and organise a meeting

School docs

Chris has done a survey and then waiting for the next step, schedule a time to go through the policies and see what we need.

all in favour
Carried
01/30 August

Policy Review

all in favour
Carried
00/date

Principals Report

Been a full on month so not as much. We have had 1 new student enroll, and have had a few new pre enrolments for next year. Cara is doing well and will be back next term. Steven has been covering her CRT and he is really fitting in well. Planting Fruit trees coming in to plant some fruit trees with the children on Sept 5th.

Heating panel in Room 5 had a slight burn out and has been replaced. Accelerated modernised scheme, the Garden to table room and Rata room. Someone coming for heat pump in Rata room and Lino and Carpet getting measured in the 2 rooms.

Property, have started the 10Yr plan, and Chris had a meeting with people today. Wanting to know what projects for 5 YR plan.

Chris moved his reported is moved, seconded Pip

Jason moved that Jeanette, Pip and Hagan form a committee to represent the board in a suspension committee. seconded by Siobhan

all in favour
Carried
02/ 30 August

Finance Report

Mid year budget review, has been gone through and the deficit has got less.

Chris went through the August financials and everything is tracking ok at the moment.

Chris moved that the financial report is moved, seconded Paula

Jeanette moved that \$6000 principal wellness fund gets carried over to be used in 2024 seconded by Pip

all in favour
Carried
03/30 August

Property Report

all in favour

Carried

00/date

General Business:

Minutes of the previous minutes

Minutes of the meeting held on 27 July 2023 be approved and adopted as a true and correct record

Minutes of the in committee meeting held on 27 July 2023 be approved and adopted as a true and correct record,

Jason moved seconded Jeanette

all in favour

Carried

04/30 August

Correspondence

Board Discussions

Details

Action List for next meeting

Meeting closed 8.50 pm

Date of Next meeting 27 September 2023

Signed as a true and correct record of proceedings



Jason Kerrisk

11/10/2023

Chair, Tomarata School Board of Trustees

Date

- Wording to be inserted if needed

Public Excluded

I move that the public be excluded from— the following parts of the proceedings of this meeting, namely, agenda item **Details**

*This resolution is made in reliance on [section 48\(1\)\(a\)](#) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by [section 6](#) or [section 7](#) of that Act or [section 6](#) or [section 7](#) or [section 9](#) of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: **The briefing includes sensitive information in relation to employment and therefore the grounds are to protect the personal privacy of natural persons.**

Chair
Carried
001/date

The meeting moved into committee 8.55 pm time

Motions passed in committee (if applicable)

Moved/ seconded
Carried
001/date

The meeting moved out of committee 9.45 pm time