



Tomarata School Board of Trustees Minutes

commencing at 7.00 pm on 26 April 2023 **Location: Tomarata School**

Attendance: Chris King, Pip White, Paula Bishop, Jason Kerrisk, Barbara Bartlett, Siobhan Reid, Hagan Logue, Jeanette Mabin, Heather Thomas (secretary)

Apologies:

Declarations of Interest

Nil

Strategic decisions

Fireworks Update

An employment contract is being developed for between Libby Clews and the school. Chris to check our insurance policy and confirm the school is covered by, ie public liability. Have handed over information, have sent information and queries to vendors and some new, Transcon, and ticketing. Will bring to next meeting some more information.

Marketing & Media Update

Gave report on the sponsors that need to go on the newsletter and will update Chris each month. Facebook is continuing to update what is happening in around the school and different activities that are happening in the school, including localised history, and reaching out to people to come in share information.

Introducing Mrs King and Emily Clarke on the facebook, saying what they are involved in The sign still work in progress, and looking at places where it could go advertising the school.

Promote the Open day and suggestion on how this would work.

Need to plan next year to get a wreath and attend the ANZAC parade at Wellsford

Carried
01/26 April 2023

Policy Review

Media Policy

To be reviewed annually

Hagan moved that the policy be passed, seconded Paula all in favour

Hard copy of policies to be made available in the school reception

For new updated policies with changes the new version gets sent to all staff.

Carried
02/26 April 23

Principals Report

Chris gave an over view of new staff and children and different things that are happening in the school at the moment. Showed a small video on the new Curriculum Framework Refresh.

Went over what is actually being done at school over the Strategic Goals that were set in 2022.

Accelerated Modernisation Scheme,

Needs to be spent on building/property related projects, needs to be done ASAP, before the next 5yr plan comes out. ie Modernising classrooms, outdoor learning spaces. Chris will make contact and report back

Tomarata School Budgeted Statement of Financial Position as at 31 December 2023 was printed off to be signed, as requested by Auditors.

Chris/Siobhan
Carried
03/26 April 2023

Finance Report

Will email out the financial report as it came out in the holidays, Jason will then do a poll to get it passed.

From the auditor - What is the budget for van and do we need a separate account for this to report on.

Looking around \$50,000

Carried
04/26 April 2023

Property Report

Carried
00/date

General Business:

Minutes of the previous minutes

Minutes of the meeting held on 29 March 2023 be approved and adopted as a true and correct record

Jason/Jeanette
Carried
05/26 April 2023

Minutes of the in committee meeting held on 29 March 2023 be approved and adopted as a true and correct record,
were able to be shared so will be passed at the next meeting

Carried
00/date

Correspondence

Board Discussions

Details

Action List for next meeting

Meeting closed 8.15pm

Date of Next meeting 31 May 2023

Signed as a true and correct record of proceedings



Jason Kerrisk

31/05/2023

Chair, Tomarata School Board of Trustees

Date

- Wording to be inserted if needed

Public Excluded

I move that the public be excluded from— the following parts of the proceedings of this meeting, namely, agenda item **Details**

*This resolution is made in reliance on [section 48\(1\)\(a\)](#) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by [section 6](#) or [section 7](#) of that Act or [section 6](#) or [section 7](#) or [section 9](#) of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: **The briefing includes sensitive information in relation to employment and therefore the grounds are to protect the personal privacy of natural persons.**

Chair
Carried
001/date

The meeting moved into committee time 8.20

Motions passed in committee (if applicable)

Moved/ seconded
Carried
001/date

The meeting moved out of committee time 9,30

- General item for insert

Item title

Details of the item to be minuted

Moved/ seconded
Carried
001/date

There were 2 separate in committee meetings held first commenced 8.20 till 8.36

second commenced 8.38 till 9.30