



## Tomarata School Board of Trustees Minutes

commencing at 6.30pm Location: Tomarata School 22 February 2023

Attendance: Chris King, Jason Kerrisk, Pip White, Paula Bishop, Jeanette Mabin, Siobhan Reid, Barbara Bartlett, Hagan Logue, Heather Thomas

**Apologies: Nil**

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### Declarations of Interest

Nil

### Fireworks/Fundraising

Paula gave a talk on the Fireworks and maybe decide on amount of money looking at to fundraise. Need to look at whether we get someone outside the school to help organise. Lots of things to look at over governance, and getting outsiders to come in and help. Paula will contact Northern Helping Hands to see if she willing to help in the organising of the event.

Paula will look at getting a grant, to go ahead with getting the van.

Fundraising/raffles through out the year, need to go through the Principal before they are instigated.

### Strategic decisions

Chairman	Jason Kerrisk	moved	Jeanette	seconded	Siobhan
Deputy Chair	Jeanette Mabin	moved	Hagan	seconded	Pip
Finance	Hagan Logue	moved	Jason	seconded	Paula
Policy	Hagan Logue	moved	Jeanette	seconded	Jason
Policy	Siobhan Reid	moved	Paula	seconded	Jeanette
Media & Marketing	Pip White	moved	Jason	seconded	Hagan
Media & Marketing	Paula Bishop	Moved	Jeanette	seconded	Siobhan
Property	Jason Kerrisk	moved	Hagan	seconded	Jeanette
Personal	Jason Kerrisk	moved	Pip	seconded	Chris
Personal	Jeanette Mabin	moved	Pip	seconded	Chris
Personal	Siobhan Reid	moved	Pip	seconded	Chris

Chris/Pip  
Carried  
01/22 Feb 23

### Strategic Plan

Have looked at the Strategic Plan and has been discussed with the staff and maybe it needs to have a bit of a reflection and refine to suit the school. Some of the Goals are a bit vague and very broad, need to refer and refine it at the end of the year going into the next year Jason moved that we accept the School Charter and Annual Plan

Jason/Hagan

Carried  
02/22 Feb 23

### **Principals Report**

Chris went over his report and went over a couple of things, mentioning Aqualab and water testing monthly. Looking at getting Staff doing First Aid, and newsletters will go out on Thursday's starting tomorrow (23 February) Chris moved that his report be accepted

Chris/Jason  
Carried  
03/22 Feb 23

### **Policy Review**

#### **Social Media Guidelines Policy**

A discussion was had over contents of the policy, covering what is covered in it, including Teaching Standards, needs to be administered by board or Principal. (administrators) Hagan (Policy and the Media Committee) will make the amendment and roll it over to the next meeting to be approved

### **Finance Report**

November Budget Worksheet Summary.

Action to review the work that Matakana IT do to assist us.

Hagan moved that the November Finances be accepted

Hagan/Paula  
Carried  
04/22 Feb 23

The 2023 Financial Budget will be reviewed by Hagan and Chris and Jason will put a survey out for everyone to approve

Carried  
05/22 Feb 23

### **Property Report**

Jason gave an explanation of how the Septic got fixed, with left over budget from another building money, from Ministry Funding.

## **General Business**

Paula suggested maybe look at getting a Grant to get a couple of Generators, to cover future of Power cuts like recently.

Chris also mentioned about Solar Power, as his brother runs a business that supplies them and works with schools and Genisis

## **Minutes of the previous minutes**

Minutes of the meeting held on 26 November 2022 be approved and adopted as a true and correct record

Jason moved  
Carried  
06/ 22 Feb 23

Minutes of the in committee meeting held on November 2022 be approved and adopted as a true and correct record,

Jason moved  
Carried  
07/22 Feb 23

## **Correspondence**

### **Board Discussions**

Details

### **Action List for next meeting**

Fireworks - A decision about the Future of Running/Organising Paula and Siobhan will send out the information they find out.

**Meeting closed 8.50**

### **Date of Next meeting**

Signed as a true and correct record of proceedings

\_\_\_\_\_  
Jason Kerrisk

Chair, Tomarata School Board of Trustees

\_\_\_\_\_  
Date

- Wording to be inserted if needed

**Public Excluded**

I move that the public be excluded from— the following parts of the proceedings of this meeting, namely, agenda item **Details**

\*This resolution is made in reliance on [section 48\(1\)\(a\)](#) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by [section 6](#) or [section 7](#) of that Act or [section 6](#) or [section 7](#) or [section 9](#) of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: **The briefing includes sensitive information in relation to employment and therefore the grounds are to protect the personal privacy of natural persons.**

Chair  
Carried  
001/date

**The meeting moved into committee      time 8.55pm**

Motions passed in committee ( if applicable)

Moved/ seconded  
Carried  
001/date

**The meeting moved out of committee   time 9.30pm**

- General item for insert

**Item title**

Details of the item to be minuted

Moved/ seconded  
Carried  
001/date