



Tomarata School Board of Trustees Minutes

30 November 2022 commencing at 7.00pm **Location: Tomarata School**

Attendance: Cherylene Neels, Jason Kerrisk, Barbara Bartlett, Siobhan Reid, Hagan Logue, Jeanette Mabin, Heather Thomas (Minutes) visitors Paula Bishop, Hayley Hawke, Pip White, Anne Richards,

Apologies:

Welcome everyone and grant the fireworks committee speaking rights.

Declarations of Interest

Paula talked about the going on into the future, and maybe need to start thinking outside the box, and due to size of school maybe need other outside help. Need to look at Health and Safety, particularly the entry and exit. Maybe look at a capping the ticket sales. Look at it being a partly paid job. Maybe make a year plan for different fundraising over the year, to have an idea of what can be raised/or needed during the year. Thanks to the team that are on the organising committee and it is disappointing that fireworks didn't go ahead. Make a date early in the year to start thinking/planning for next years Fireworks.

Carried

01/30 Nov

Strategic decisions

Co-opt two new members:

Pip White, and Paula Bishop, discussed about them maybe coming on the board, and they discussed what they could do together promoting the school.

Jason moved that Pip and Paula be co-opted onto the board until the next election.
seconded by Siobhan

Carried

02/30 Nov

Fundraising update and how the money is to be spent, as to whether it can be changed as to what the fundraising money can be used for. Cherylene will inquire if it can be changed.

Vicki will notify the total amount that has been fundraised

Maybe look next year that we employ a Grants person to maybe look at a van.

Policy Review

Principals Report

Charter/Annual Plan

Keep everything the same but update the Annual Plan. Embed the structured literacy programme, and writing and oracy (talking)

Targeted Personalised Learning for our (GATE) and Specialised learning for our Special Needs Children. Learning about our local cultures, and the history of Tomarata School. Student Agency, continued. Cherylene recommended that the School Charter gets signed off in the first Board Meeting next year.

Cleaning Contracts

Jani King came in to see Cherylene, their quote has come out slightly cheaper than our current cleaning. They are based in Wellsford. Neat to look at the cleaner/budget going forward.

Cherylene moved that we go to Jani King and away from Crest clean in 2023. seconded Jeanette

Carried
03/30 Nov

Finance Report

The graph shows that we are running where we are at the moment, which is good. Cherylene went over the budget where money has been over/under spent.

Water now needs to be tested monthly instead of 3 months, and filters changed 6 monthly and guttering cleaned annually, due to the '3 Waters'

The new Principal and board need to pass the budget at the next meeting

Cherylene moved Hagan

Carried
04/30 Nov

Property Report

General Business

Minutes of the previous minutes

Minutes of the meeting held on 26 October 2022 be approved and adopted as a true and correct record

Jason moved Siobhan Carried

05/30 Nov

Minutes of the in committee meeting held on 26 October 2022 be approved and adopted as a true and correct record,

Jason moved Siobhan
Carried
06/30 Nov

Correspondence

Board Discussions

Details

Action List for next meeting

Meeting closed 8.45

Date of Next meeting

Signed as a true and correct record of proceedings

Jason Kerrisk

Chair, Tomarata School Board of Trustees

Date

- Wording to be inserted if needed

Public Excluded

I move that the public be excluded from— the following parts of the proceedings of this meeting, namely, agenda item **Details**

*This resolution is made in reliance on [section 48\(1\)\(a\)](#) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by [section 6](#) or [section 7](#) of that Act or [section 6](#) or [section 7](#) or [section 9](#) of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: **The briefing includes sensitive information in relation to employment and therefore the grounds are to protect the personal privacy of natural persons.**

Chair
Carried
001/date

The meeting moved into committee time

Motions passed in committee (if applicable)

Moved/ seconded
Carried
001/date

The meeting moved out of committee time

- General item for insert

Item title

Details of the item to be minuted

Moved/ seconded
Carried
001/date

