



Tomarata School Board of Trustees Minutes

Date: 24 August 2022 Location: Tomarata School

Attendance: Cherylene Neels, Heather Thomas (minutes), Jason Kerrisk, Siobhan Reid, Barb Bartlett, Pip White, Robyn Sibsten, Jeanette Mabin,

Apologies: Hagan Logue,

Welcome

Declarations of Interest

Jason granted Pip speaking rights for the meeting

Carried
01/24 August 2022

Strategic decisions

Chairman: Jason Kerrisk **Cherylene Neels** moved **Jeanette Mabin**
seconded

Deputy Chairperson; Jeanette Mabin **Cherylene Neels** moved **Jason Kerrisk** seconded

Welcome to Siobhan Reid as new parent member and

Barbara Bartlett as new staff member **Cherylene Neels** moved
Jeanette Mabin seconded.

all in favour, carried

Jason moved that start the process of selection with getting Martyn Ecroyd on to the board. all in favour, carried

Finance: Hagan,

Personnel: Jason, Jeanette, Siobhan

Property: Jason

Policy: Hagan and Siobhan

Pip talked about applying for Grants and fundraising for the school, has a contact as to who we can get to apply for funding costing \$695 per application and has some quotes for a van. Decided it is worth investigating to see how it works by setting up a no obligation meeting with her.

Pip has also been working on a school brochure, and it is looking good, Thanks for doing that Pip.

Robyn gave a report on Literacy Programme, that we have been using through the school. Showing a graph result from some children in her class.

Policy Reviews

10.3 Board member Remuneration and Expenses Policy

10.4 Conflict of Interest Policy

10.5 Presiding member (Chair) Role description Policy

10.6 Staff Representative Role Description Policy

10.8 Relationship between Presiding Member (Chair) and Principal Policy

Cherylene/Jason

Carried

02/24 August 2022

Principals Report

Numbers are going up which is good,

As staff sat down and worked out what could be done to promote the school. Having a Quiz night in January, update regularly Facebook, pamphlet, attending the Mangawhai Market, Open days - Principals tour, open day at Nature Class room, Fun Friday, Start with Principal's Tour and work from there. Newspaper articles. Would like the board to promote as well, word of mouth,

Survey that was sent out Health and Well being sent out, happy with feedback that came back.

Discussed what some of the feedback was from the survey. Exploring healthy eating next term. Get outside agencies come in for Puberty talks, contact the public health nurse.

Discussed the starting and ending dates next year. Start 7 February, ending on 20 December.

Cherylene/Jeanette

Carried

03/24 August 2022

Finance Report

Discussed why some of the budgets have gone over. Have things that want to check why money is not transferred to where it should be. Will feedback after a meeting in a couple of weeks

Carried

04/24 August 2022

Approval for payments

Property Report

Minutes of the previous minutes

Minutes of the meeting held on 29 June 2022 be approved and adopted as a true and correct record

Jason/Cherylene
Carried
05/24 August 2022

Matters Arising

Minutes of the in committee meeting held on 29 June 2022 be approved and adopted as a true and correct record,

Jason/ email out as no one else present that was there
Carried
06/24 August 2022

Correspondence

Item title seperate section for each item

Board Discussions

Details

Action List

Meeting closed 8.30pm

Date of Next meeting 28 September 2022

Signed as a true and correct record of proceedings

Jason Kerrisk

Chair, Tomarata School Board of Trustees

Date

Public Excluded

I move that the public be excluded from— the following parts of the proceedings of this meeting, namely, agenda item **Details**

*This resolution is made in reliance on [section 48\(1\)\(a\)](#) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by [section 6](#) or [section 7](#) of that Act

or [section 6](#) or [section 7](#) or [section 9](#) of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: **The briefing includes sensitive information in relation to employment and therefore the grounds are to protect the personal privacy of natural persons.**

Chair
Carried
001/date

The meeting moved into committee time 8.35pm

Motions passed in committee (if applicable)

Moved/ seconded
Carried
001/date

The meeting moved out of committee time

- General item for insert

Item title

Details of the item to be minuted

Moved/ seconded
Carried
001/date