



## Tomarata School Board of Trustees Minutes

commencing at 7.00

**Date:** 28 September 2022

**Location:** Tomarata School

Attendance: Jason Kerrisk, Hagan Logue, Siobhan Reid, Cherylene Neels, Barbara Bartlett, Heather Thomas (minutes) Jeanette Mabin, Martyn Eckroyd (both by zoom)

**Apologies:** Nil

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**Welcome** showed the new leaflets, and the recent donation from Tara iti Golf Club

### Declarations of Interest

Nil

### Strategic decisions

Jason moved that we select Martyn Eckroyd onto the board, all agreed,

Carried  
01/28 Sep 22

### Policy Reviews

3.5.1 Professional Growth Cycle Policy and Procedures

Cherylene updated what is changing on the principal review

Attach the procedure to the policy,

Hagan/Jeanette  
Carried  
02/28 Sep 22

### Principals Report

Cherylene gave a report of all the visitors that have been in visiting the school through the STEM, -The Bug Man, Kathy (Nature School), Mike King (forager)

Promoting the school through the board: help at fireworks night, attending events, attending markets at Mangawhai, mention things each month of things that are coming up, to attend.

Cherylene will send the new budget to Martyn & Hagan.

Explained how some of the things in the budget are over. Some are grants that haven't been transferred yet. Put different codes in the system. Update budget every term, instead of twice a year.

Audit has finally come through, nothing on it is concerning.

The new Equity Index instead of decile rating, 454 isolation index 1.27. Dropped from U3 to U2. (school size).

Cherylene/Siobhan  
Carried  
03/28 Sep 22

### **Finance Report**

Martyn gave his view on the recent meeting that Vicki, Cherylene and him attended, having a change of the coding to make it easier.

Carried  
04/28 Sep 22

### **Property Report**

Covered in Principals report

### **General Business**

School Bus lease:

Haven't had a chance to discuss with Leabourns yet, hopefully will do this week. Have been going round different places for leasing a bus, and getting quotes.

Have received \$12,000 from Tara iti, to go towards it and also upcoming fireworks and quiz night.

Report of Nature Classroom from Cara,

Gave feedback on what has been done, and ideas for the future of the Nature Classroom.

Need to organise an official opening for the classroom.

### **Minutes of the previous minutes**

Minutes of the meeting held on 24 August 2022 be approved and adopted as a true and correct record

Jason/Barbara  
Carried  
05/28 Sep 22

Minutes of the in committee meeting held on 24 August 2022 be approved and adopted as a true and correct record,

Jason/Cherylene  
Carried  
06/28 Sep 22

## Correspondence

Nil

## Board Discussions

### Action List for next meeting

School bus lease

**Meeting closed** 8.15pm followed by in committee meeting

**Date of Next meeting** 26 October 2022

Signed as a true and correct record of proceedings

\_\_\_\_\_  
Jason Kerrisk

Chair, Tomarata School Board of Trustees

\_\_\_\_\_  
Date

- Wording to be inserted if needed

### Public Excluded

I move that the public be excluded from— the following parts of the proceedings of this meeting, namely, agenda item **Details**

\*This resolution is made in reliance on [section 48\(1\)\(a\)](#) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by [section 6](#) or [section 7](#) of that Act or [section 6](#) or [section 7](#) or [section 9](#) of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: **The briefing includes sensitive information in relation to employment and therefore the grounds are to protect the personal privacy of natural persons.**

\*I also move that Jill Corkin be permitted to remain at this meeting, after the public has been excluded, because of their knowledge based on her tenure as our acting principal and support for our new principal in transition. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because she is in a unique position to advise the board based on her operational experience as our acting principal.

Chair  
Carried  
001/date

**The meeting moved into committee 8.20 time**

Motions passed in committee ( if applicable)

Moved/ seconded

Carried  
001/date

**The meeting moved out of committee time**

- General item for insert

**Item title**

Details of the item to be minuted

Moved/ seconded  
Carried  
001/date