



Tomarata School Board of Trustees Minutes

Date: 29 June 2022

Location: Tomarata School

Attendance: Cherylene Neels, Lynnette Haddow, Hagan Logue, Shannon Josephs, Jason Kerrisk, Martyn Ecroyd, Heather Thomas (secretary) Siobhan Reid (visitor)

Apologies: Jeanette Mabin,

Welcome

Welcome to Siobhan, and Jason explained what is expected of being a board member

Declarations of Interest

Nil

Strategic decisions

Succession Planning

Hagan and Jason, planning on returning to the board, and Jason explained to Shannon and Martyn what future membership on board may include, using background information, and what outside experience they may have. Barb is looking a stepping in to the Staff rep in place of Lynnette until the elections

Policy Review:

Conflict of interest Policy

Hagan/Cherylene
Carried
01/29 June 22

Achievement of Students of Other Ethnicities

Hagan/Cherylene
Carried
02/29 June 2022

Principals Report

Assessments:

Remember we have gone through 2 years of quality learning, due to lockdown, covid and now the flu, which has had an effect on the children's behaviour and learning. For some children it has been traumatic for them coming back to school. Cherylene showed graphs, showing progress in subjects. (reading, writing, maths) Taking everything into consideration we are doing really well.

Digital Code:

Lynnette gave an update on Code avengers, 1 day a term a tutor will come in and work with each teacher for 40 minutes and model what is expected, and how the next few terms will be with the digital technology will proceed. Still got Matakana IT and can still ring Lynnette for advice after she leaves.

Schools that deliver

We had teacher only day, everyone including Teacher aides attended and it was a very full on day, but very informative. Then the next day was where do we go from here. In phase 3 now. Cherylene gave an overview of what had happened on the days. Cherylene has been visiting local preschools

Cherylene gave an overview of key challenges that will face the school in the future. Also a plan for term 3 and 4 in the school around the Nature Classroom, Whakatauki, Values, and Enviro programme, and looking at having an Open day bringing in the media. Fireworks, promoting the school, and active marketing the school. Term 1 2023 Theme Know ourselves and our learners. Going over what is expected Term 2 and Term 3.

Awesome having Pakiri, here on Friday doing Kapa haka and Cherylene gave an overview of what is happening on Fridays

Chicken Cage still underaction

The Principal's appraisal has been changed to be more like teachers' PGC, and explained how it works, 1 year it is done by a person outside the school. Look at getting the finance side of it done next year. by Mary from STD, that also does Pakiri appraisal

Website

Cherylene updated what is happening for the website to be updated.
The money for this is being applied for through a grant.

Cherylene/Jason

Carried

03/29 June 2022

Finance Report

Asset register

The Resolution and signing of the Asset Register, Jason will sign

Cherylene/Hagan

Carried

04/29 June 2022

Resolution CES confirmation of authorization for payment of GST and Creditors by E-banking.
Confirmation to do investments as per agreement

Cherylene/Lynnette

Carried

05/29 June 2022

Approval for payments

Property Report

Minutes of the previous minutes

Minutes of the meeting held on 25 May 2022 be approved and adopted as a true and correct record

Jason/Shannon
Carried
06/29 June 2022

Minutes of the In committee meeting held 25 May2022 be approved and adopted as a true and correct record

Jason/Martyn
carried
07/29 June 2022

School closure closed for the date Poll Vote be passed and approved

Jason/Shannon
carried
08/29 June 2022

In committee poll vote be passed and approved

Jason/Hagan
carried
09/29 June 2022

Matters Arising

Correspondence

| | | |
|--------------|---|------------------------------|
| 30.0 5.22 | Otamatea Enrolment Zone | Reply if required |
| 31.0 5.22 | Board Election newsletter | N/A |
| 31.0 5.22 | Notice re paid union meetings for teachers | N/A |
| 31.0 5.22 | Resignation letter - L Haddow | Acceptance of resignation |
| 08.0 6.22 | Letter from vector Electricity re power outage 16.06.22 | Close the school for the day |

Cherylene/Jason
Carried
10/29 June 2022

Board Discussions

School Facebook

Would be great to get more things on the facebook and getting more things about what the school is doing. Need someone that has time to put things on. Using it as a promotional tool for the school.

Action List

Meeting closed 8.40 pm

Date of Next meeting 27 July 2022

Signed as a true and correct record of proceedings

Jason Kerrisk

Chair, Tomarata School Board of Trustees

Date

- Wording to be inserted if needed

Public Excluded

I move that the public be excluded from— the following parts of the proceedings of this meeting, namely, agenda item **Details**

*This resolution is made in reliance on [section 48\(1\)\(a\)](#) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by [section 6](#) or [section 7](#) of that Act or [section 6](#) or [section 7](#) or [section 9](#) of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: **The briefing includes sensitive information in relation to employment and therefore the grounds are to protect the personal privacy of natural persons.**

*I also move that Jill Corkin be permitted to remain at this meeting, after the public has been excluded, because of their knowledge based on her tenure as our acting principal and support for our new principal in transition. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because she is in a unique position to advise the board based on her operational experience as our acting principal.

Chair
Carried
001/date

The meeting moved into committee 8.40 time

Motions passed in committee (if applicable)

Moved/ seconded
Carried
001/date

The meeting moved out of committee time

- General item for insert

Item title

Details of the item to be minuted

Moved/ seconded
Carried
001/date