



Tomarata School Board of Trustees Minutes

Date 24th March 2021

Location: Tomarata School

Attendance: Cherylene Neels, Betsy Tipping, Chris Rhodes, Jason Kerrisk, Jeanette Mabin, Jo Tischik, Sue Sinclair (Minutes Secretary)

House Captains and deputies: Amy Watson-Walker, George Russell, Leon Richards, Parents - Talia Watson-Walker, Anne Richards - left meeting 7.30pm

Apologies: Sheila Russell

Meeting opened 7.05pm

Declarations of Interest: nil

Minutes of the meeting held on 24th February 2021 be approved and adopted as a true and correct record

Jason/Chris
Carried 001/24th March

Matters Arising - nil

Correspondence

Incoming

CoL report

Finance Report

Auditors letters - Fraud and Auditor Engagement for 2020 Annual Audit

Principal Appraisal requirements

Outgoing -nil

Betsy/Chris
Carried 001/24th March

Board Discussion

House Captains proposal - The House captains and deputy captains are seeking permission to build a roadside stall, to sell honey, fruit, vegetables and eggs from the schools gardens and chickens. Profits would go towards the enviro sustainable programme. They will be writing letters to seek donations and fundraise to buy materials. This is the community pride project for 2021

Betsy/Jeanette
Carried 002/24th March

Principal Appraisal process - Aaron Kemp has sent through the Principal Appraisal requirements and Betsy will be meeting with him tomorrow to work through the process. Discussion on which aspects of the appraisal to focus on.

Special Needs report - 14 students have been identified with special needs.

Cherylene/Betsy
Carried 003/24th March

Mid term election process - discussion.

NZSTA annual conference - NZSTA has offered \$1000 towards a board member attending this year. It was proposed that a budget allocation be made for 2 Board members to attend in 2022. Betsy and Jason will decide which of them will attend this year. A proposal to allocate \$400 from Board expenses 21645 to cover associated costs was put forward.

Jeanette/Chris
Carried 004/24th March

Value G review - Growing through mistakes. The Board will read and share reflections at the next meeting.

Helping Hands - The Helping Hands to be added to the agenda as a monthly check in for budgeting and support.

Principals Report

Unfortunately Ngati Manuhiri were unable to attend due to a whale stranding; a new date will be confirmed soon.

Hautu - self review tool for Boards of Trustees for Maori achievement, governance and decision making. Betsy will look at this and feedback to the Board.

Funding of Teacher Aides - Cherylene explained the implications of the Teacher Aides pay rise and what this means for the future.

Acceptance of Principal's report

Cherylene/Jeanette
Carried 005/24th March

Financial

No report this month.

Budget Adjustments:

- proposed for the compost bins income and expenditure of \$7450 to be transferred from Ministry Other Grants 10064 to Furniture and Equipment 95614.
- proposed for the amount of \$14,500 to be added into 95620 Information and Communication Technology to cover chromebooks and ipads, purchased and leased.

Chris/Jo
Carried 006/24th March

Policies

3.3 Appointment of Non Teaching Staff

5.1.3 Physical Restraint Procedure

Jeanette/Chris
Carried 007/24th March

Property

The UV filtration system will need to be updated next year. This will be put into the budget for 2022. The new locks have been installed. There is some tree felling and trimming scheduled for the holidays.

Meeting closed 9.03pm

Date of Next meeting: 14th April 2021

Signed as a true and correct record of proceedings

Betsy Tipping
Chair, Tomarata School Board of Trustees

Date